

# PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

## GENERAL MEMBERSHIP

A meeting of the General Membership of the Brown County Fire Investigation Task Force was held on Tuesday, March 12, 2019, at 7:00 p.m., at Ashwaubenon Public Safety, 2155 Holmgren Way, Green Bay, WI.

Present: Michael Sullivan, Douglas Dow, Greg Steenbock, Greg Dougherty, Cody Johnson, Tom Hendricks, Bill Tews, Eric Johnson, Aaron Anderson, Kevin Tielens, Tyler Jonet, Brandon Dhuey, Joe Patenaude, Kevin Krueger, Steve Nick, Terry Rottier

### Item #1. Adoption of Agenda.

Motion was made by Dougherty and seconded by Hendricks to adopt the agenda. **Motion carried.**

### Item #2. Review Minutes of Previous Meeting.

Motion was made by Patenaude and seconded by Anderson to approve the minutes from the last meeting on December 6, 2018. **Motion carried.**

### Item #3. Report of Task Force Activities.

The following fires were reviewed that the Task Force responded to since the last meeting:

1. 2665 Monroe Rd., Bellevue (Phin Sushi restaurant/undetermined)
2. 3600 W. Mason St., Hobart (residence/undetermined)
3. 852 Centennial Center, Hobart (apartment/undetermined)
4. 3413 Blackberry Ln., Suamico (residence/undetermined)

### Item #4. New Business.

1. New Digital Recorders

There are new digital recorders in the rig.

2. SD Cards

More SD cards for the camera have been ordered. Make sure you give them back when you are done using them as there were hardly any left.

### 3. AR80 Maintenance

A reminder was given to clean out and wash the rig after using it if it's dirty. Also, if you are scheduled to do monthly inventory, you can do it on your own time and have your agency submit an invoice to Barb Peters for reimbursement.

### 4. Laser Tape Measure

The laser tape measure is missing. Check around if you had used it. You will need to use the manual tape measure for now.

### 5. Digital Camera

Dhuey will be ordering a new digital camera. It was agreed that a simple model is all that is needed.

### Item #5. Old Business.

#### 1. Grant Update

Patenaude stated he has not heard back yet on the State Farm grant.

#### 2. Call-out Procedures

Dhuey stated that the switching over of the call-out procedures to the HazMat style is going slowly but is making progress.

### Item #6. New Business.

#### 1. Spring Conference Reminder for June

The spring conference will be held June 4-6, 2019, in Stevens Point. If you plan on attending, sign up through your agency which can then submit an invoice to Barb Peters for reimbursement.

### Item #7. Juvenile Firesetter Business.

Nothing to report.

Item #8. Other Business.

Dhuey stated that the Task Force will be going to the BATS program. He is working on getting it implemented. One person will be assigned to enter data into it.

Item #9. Set Date, Time, and Location of Next Meeting.

The next meeting is scheduled for Tuesday, June 11, 2019, at 7:00 p.m., at De Pere Fire Station #1, 400 Lewis St., De Pere, WI.

Motion was made by Rottier and seconded by Eric Johnson to adjourn the business portion of the meeting. **Motion carried.**

Item #10. Training.

Training on fire dynamics followed the business portion of the meeting.

Respectfully submitted,

Marsha Laurent  
Recording Secretary